

- Present:** Debbie Rousseau. (*in the Chair*)
- Members:** Mick Barber (Vice-Chair), Sheila Watkinson, Kathy Hill, Brian Botham, Caroline Coyle-Fox, Sharron Elsom, Christine Lamming and John Gooding.
- Officers:** None.
- Apologies for Absence:** Richard Kelly, John Ranshaw and Felicity Kelsall

### **Welcome and Apologies (Chair)**

The Chair welcomed everyone to the meeting. Apologies received from Richard Kelly and Felicity Kelsall. The chair reminded everyone not to discuss meeting matters outside of the meeting.

### **Resignation of LTP Member for Moorland- Barrie Frith**

RESOLVED the resignation of Barrie Frith be confirmed.

### **Confirmation of Minutes - 15/11/17**

RESOLVED that the minutes of the meeting held on 15 November 2017 be confirmed.

### **Declarations of Interest (Chair)**

RESOLVED non declared.

### **Election of Vice-Chair**

Chris Morton advised that only one application had been received for Vice-Chair from Mick Barber. Caroline Coyle-Fox proposed that Mick Barber should be elected as Vice-Chair. This was seconded by Sharron Elsom.

RESOLVED Mick Barber be elected as Vice-Chair.

### **Next Generation Report**

Stephanie Lonsdale-Ellis, Next Generation member gave a presentation on the report written by the group.

- a) Explained the background of the group and it was set up to increase the amount of younger residents involved. It is open to those between 18-35. She stated the panel can have up to eight members but other tenants can get involved in projects and events
- b) Advised that Mick Barber is the current mentor of the group but will come to LTP to ask for other members to mentor projects and reviews

- c) Stated it is the aim of Next Generation to be independent from LTP but to work together to improve services
- d) Explained the first review by the project looked out how the council could better involve younger presents. This was because levels of involvement from younger tenants is low
- e) Informed LTP the recommendations from the report were:
  - a. Create links to local agencies that already engage with younger tenants
  - b. Offer incentives to get younger people to engage
  - c. Put in place a marketing/keeping in touch plan to engage younger tenants
  - d. Help younger people to gain qualifications when they get involved
  - e. Develop a strategy how tenant involvement groups work together
  - f. Asked LTP to provide any feedback that needs to be included in the final report.

LTP discussed how the relationship between LTP and Next Generation should work, following a discussion the following proposal was put forward, this was:

*Next Generation to submit draft reports to LTP for feedback, LTP given 14 Days to comment. LTP will support recommendations unless they have reasonable grounds and evidence not to. Next Generation will reserve a seat for LTP as a none voting member, however LTP will not have authority to remove people from Next Generation panel.*

LTP voted on the above proposal, the results were eight in agreement and one abstention.

RESOLVED the proposal is accepted by LTP.

### **Windows (Mick Barber and Sharron Elsom)**

Mick Barber gave a report on his recent visit to Hamilton House regarding windows.

- a. Explained that he had received complaints about windows regarding not have key locks and restrictors
- b. Advised that this was reported to the council and it was agreed for Mick and Sharron to visit to see the windows
- c. Stated the keys aren't provided but the push button locks as people kept losing keys, however they agreed that windows should be fitted with restrictors in certain circumstances
- d. Informed the panel that Kier have agreed to investigate fitting restrictors on a means tested system and will come back to Mick with further information.

RESOLVED- LTP agreed that Kier should be invited to the LTP meeting on 17 Jan 18 to report on progress.

## **Review Groups**

### **Allocations and Tenancy (Caroline Coyle-Fox)**

Caroline Coyle-Fox, chair of A+T gave an update on the group's progress:

- a. Explained Paula Burton would be coming to LTP in February to give an update on downsizing
- b. Informed the group need to speak to Marvin from Alive further about the scheme
- c. Advised that at the next meeting will discuss inviting to county council meeting in February to speak about how they dispose of furniture from the tip. The group will also discuss inviting City of Lincoln Council staff responsible for authorising housing to be cleared and contents taken to the tip
- d. Also be putting together a survey to the voids team.

RESOLVED the report be noted.

### **Neighbourhood, Community Involvement and Home (Chris Morton)**

RESOLVED no further updated presented.

### **Anti-Social Behaviour Monitoring (Chair)**

It was explained that the panel is still waiting for a date for the ASB development group. It was agreed to wait until the next meeting and then schedule a date for LTP to meet.

RESOLVED-the report be noted.

### **LTP Publicity and Membership (Chris Morton)**

RESOLVED no further updates.

### **LTP Elections for Ermine East-Update**

It was explained the Ermine East elections are underway.

RESOLVED the report be noted.

### **Leasehold Matters (Felicity Kelsall)**

RESOLVED no further update.

### **LTP Training (Chris Morton)**

RESOLVED no further update.

### **Questions For Quarterly Question Time in January (Chris Morton)**

LTP members were reminded that questions should be submitted by 27/12/17.

**LTP Meeting 24 November 2017**

It was explained at the emergency meeting of LTP on 24 Nov 17 several points were agreed but could not be ratified by the panel as it was not a formal LTP meeting. These points were ratified and agreed by LTP.

RESOLVED-points agreed at the emergency meeting be ratified by LTP.

**Items for the Next Meeting**

**Review of the Work Programme (All)**

RESOLVED no further updates.

**Non Agenda Items**

RESOLVED no issues were raised.